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	SPECIAL CONDITIONS ( NIT : 33800102)	REV. 00


**(The Special conditions given hereunder, supersede the relevant terms & conditions given in “General Terms & Conditions and Statutory compliances”, where ever applicable).**

**1. Tender submission:**

Tenders can be submitted personally or by Speed post / Registered post with acknowledgment. Tenders should be posted with due allowance for any postal delay. The tenders received after the due date and time of submission shall be rejected, even if there is any postal delay.

**2. Terms and Condition Of mechanised cleaning :**

- a) The mechanised cleaning work shall be done in three shifts. The major cleaning activities involving scrubbing and detailed cleaning of shop working floor areas are to be carried out during non operational Hours. Cleaning has to be carried out in such a manner that all premises look always clean. All necessary cleaning equipment and consumables which are required to be used to carry out the cleaning work effectively will free issue materials by BHEL.
- b) The crew deployed should be wearing proper colored dress other than BHEL uniform for easy identification. Contractor to give the dress, shoes, helmet, machines and safety devices for their work force.
- c) Adequate/sufficient quantity of Chemicals, Detergents, Consumables etc. provided by BHEL shall be used for the specified work by the contractor so as to have good quality of cleanliness as specified in the work schedule. This will be verified by BHEL.
- d) **SEGREGATION:** The generated waste/scrap to be segregated and put into separate bins marked for the purpose. In case generated waste mixes up it will be responsibility of the contractor to get it segregated (Commonly generated waste- oil soaked cotton, paper, thermocol, puttha, polythene, wood, plastic, machine parts, insulation material, steel, copper, wires, chips, grinding dust, process waste etc.)
- e) Transportation of segregated waste (including ferrous and non-ferrous chips) upto ‘scrap yard’ (max. distance 1.5 km) with scrap disposal note through loading auto /trolley as per requirement.
- f) Loading auto has to be kept along with driver on full time basis for BHEL during 1<sup>st</sup> shift/ general shift as per clause 3.0 of NIT in respective blocks. All expenses on this head will be in the scope of contractor.
- g) Chips to be removed from around the M/Cs and put in the bins.
- h) Ferrous and non ferrous chips to be segregated and dumped in different bins
- i) Hazardous material like grinding dust, paint etc to be handled as per norms.
- j) **Test area: No water shall be used to clean this area and cleaning to be done only in presence of test Engineer using suitable protective devices**
- k) BHEL, Bhopal shall provide free water & electricity at the cleaning work site
- l) Contractor shall maintain the attendance register for all the shift staff.
- m) That the cleaning work is subject to supervision by BHEL and subject to such time and period specified for each work by the BHEL and any irregularity observed or any area left un-cleaned, will entail deductions as per penalty clause.
- n) The contractor shall take a certificate from the officer in-charge regarding performance each month for having finished cleanliness job satisfactorily and successfully.
- o) Personal protective equipment including disposable clothing, gloves, etc. shall be worn during the cleaning activity. The contractor has to provide a distinct uniform different from BHEL employees. The Uniform shall be kept in neat, tidy and wearable condition. Helmet shall be integral part of uniform.
- p) The tenderer shall follow safety measure for carrying work at heights, handling chemical cleaning agents as per Labour Laws.
- q) There will be section in-charge who will certify the work done in each bay. Proper log / measurement book be maintained by the party and signature of bay in charge to be taken on two occasions (shift wise). Names of officers to certify shall be given after placement of works contract.

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- r) An internal feedback system for verification of cleaning and certification by bay in charges will be the basis for clearing the bills.
- s) Apex committee of senior officers would verify the cleaning every fortnight.

### 3. PAYMENT OF WAGES :

Contractor shall be responsible for making payment of wages through Bank before expiry of 7 days from the last day of wage period and submit the Digital Transfer receipt to the authorised representative of contract awarding deptt. who shall record under his signature at the end of entries in the Register of wages in the following form

“Certified that the amount shown in column no. .... has been paid through Digital Mode on date .....

Cash payment for any work is not acceptable.


In case contractor fails to make payment of wages to his employees or remittance of contribution to the concerned authorities, the security deposit /other dues under the contract can be utilized by BHEL to discharge the liability of the contractor.

#### Current BHEL-CLC Recommended Minimum wage per day in Rupees for contract labor :

Type of Worker	BHEL Recommended Minimum wages effective from 01-04-2020
Skilled(supervisor)	Rs.474.94
Un skilled(workman)	Rs.429.32

**The above rates revised by BHEL HR(CLC) in every month of April and October in a year. Contractor shall ensure the payment of statutory minimum wages as well as additional wages recommended by BHEL and PF, ESI, Contribution to Labour Welfare Board and bonus as per statutory requirements” as per Minimum wage circular issued by BHEL HR(CLC).**

- a. The bills for payment shall be submitted on monthly basis be made on a monthly basis as per the accepted rate based on the activities carried out as in the schedule of work duly making deductions, if any, for the various activities as mentioned in Penalty clause. In case of short deployment of man power the deductions shall be made on a daily basis.  
For example : No of days x man power rate + loading auto rate x no of days + trolley rate x no of days, wherever mentioned less penalty if any as per clause 4 below.
- b. The bidder also requested to pay their workers through Bank to ascertain the wages paid after award of work.
- c. Successful bidder should follow the set guide lines of BHEL-HR(CLC), the final bill shall be released only after meeting all the compliances and payment of bonus to the workmen.
- d. **The contract is a fixed price contract & No ESCALATION of price will be permissible throughout the contract period.**
- e. Bonus shall be payable as per Payment of Bonus Act 1965, on actual basis for the contract period on submission of proof of payment with the last bill of the contract and shall be restricted to the amount of Rs.26.49/- per day for workman and 33.65/- per day for Supervisor as applicable.  
Instant arrangement nowhere intends to affix responsibility of payment of bonus on BHEL.

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- 4. Penalty Clause :-** Penalty shall be levied for short deployment of working crew/supervisors (daily basis), poor quality of work, workers not wearing uniforms / safety gear and all other non-conformances of tender terms.

Penalty will be applicable as per the description given below amount of penalty will be calculated on daily basis and this amount will be deducted from running bill on monthly basis.

Sl. No.	Description	Penalty
1.	For non-deployment of labor	1.5 times the rate of workman per day if deployment is less than 90% in a month
2.	For non deployment of supervisor	1.5 times the rate of supervisor per day if non deployment is more than 3 days in a month
3.	For not engaging minimum required machines.	1.5 times the per day rate, if deployment is less than 90% in a month.
4.	For 'non-performance of activities under scope of work except segregation and transportation	1.5 times the per sqm, rate on awarded value for each activity . The calculation is to be done by the executing department
5.	For 'non- performance 'of activities under scope of work such as segregation and transportation	Rs.1000.00 per location per day. The recommendation is to be done by the executing department.
6.	For non- deployment of minimum required vehicle.	Loading auto and Tractor-trolley and Additional trolley -1.5 times per day rate if deployment is less than 90% in a month
7.	For 'below par' performance of execution of work.	1.25 times the per sq. mtr. rate on awarded value. This is to be calculated by the executing department.
8.	For not wearing uniform etc. by the labourers, supervisors etc.	Uniform- Rs 10 per day per workman.

**\*Note :**

- I. In case the deployment is less than 90% in a month for workmen, penalty shall be calculated for total absence from required deployment
- II. In case the deployment is less than 90% in a month for loading auto, Tractor-trolley and additional trolley penalty shall be calculated for total absence from required deployment.
- III. 90% attendance shall be lower side of decimal point.
- IV. In case the non deployment is more than 3 days in a month for supervisor, penalty shall be calculated for total absence from required deployment.

Name & signature of the bidder

(Seal)